

**Law Practice Management & Technology Section
Executive Committee Meeting**

Friday • January 19, 2007 • 11 am to 4 pm
The Claremont • Napa 1

AGENDA		
Item (Who)	Desired Outcomes	Time
Welcome (Larry)	<ul style="list-style-type: none"> Welcome to Meeting. 	11:00 – 11:05
Introductions (All)	<ul style="list-style-type: none"> Members, advisors, and liaisons introduced. Julie Martinez introduced. Agenda Q&A opportunity. 	11:05 – 11:20
Minutes (Kai and Patty M.)	<ul style="list-style-type: none"> Minutes of the October (Kai) and November (Patty M.) meetings discussed, changed (if needed), and approved. 	11:20 – 11:30
Treasurer's Report (Peter L and Julie)	<ul style="list-style-type: none"> Section finances described and discussed. 	11:30 – 11:35
Alliance Relationships	<ul style="list-style-type: none"> Opportunity to discuss ABA, CEB and other relationships not within the parameters of the Vendor Committee. 	11:35 – 11:45
Council of Section Chairs	<ul style="list-style-type: none"> Brief report by Andrew, Ed P. and Larry. Any action items to be added to end of Agenda as time permits. 	11:45 – 11:55
LUNCH BREAK		12:00 – 1:00
E-Newsletter and Bottom Line Committees	<ul style="list-style-type: none"> E-Newsletter members to meet during lunch and discuss publication of March issue. Bottom Line members to meet during lunch. 	12:10 – 1:00
Committee Break Outs (All)	<ul style="list-style-type: none"> All other Committees. 	1:00 – 2:00
Standing Committee Reports (Chairs)	<ul style="list-style-type: none"> Committee Chairs briefly report status and developments. Requests for information, resources or support made. (Education Committee to report on SEI.) 	2:00 – 2:45
BREAK		2:45 – 3:00
Updates	<ul style="list-style-type: none"> "Opening Your Own Law Office", CYLA representative to 	3:00 – 3:30

LPMT. Insurance Disclosure Rules, MCLE Rules.		
New Business	<ul style="list-style-type: none"> Action items from Sub-Committee meetings, BOG and Council of Sections. 	3:30 – 3:50
Going Forward (Larry)	<ul style="list-style-type: none"> Logistics regarding reception and dinner. Wrap up of meeting. Next meeting (L.A. area). 	3:35 – 4:00
ADJOURNMENT		4:00
Reception and Dinner	Lanai 1	6:00 p.m. to ??